

**國立中興大學生命科學院生技產業創新研發與管理博士學位學程
常設委員會組織細則**

**Regulations for the Organizational Charter of the Standing Committees, Doctoral Program in
Biotechnology Industrial Management and Innovation, College of Life Sciences, National
Chung Hsing University**

112年8月22日學程會議訂定通過

Enacted in the Committee Meeting on August 22, 2023

第一條 本細則係依據「國立中興大學生命科學院課程委員會組織章程」規定制定之。

Article 1 The regulations are formulated pursuant to the 'Organization Charter of the Curriculum Committee, College of Life Sciences, National Chung Hsing University.'

第二條 教學及課程委員會

Article 2 Teaching and Curriculum Committee

一、本會設委員 5 人，學程主任、課業導師為當然委員，由本學程專任教師推選專任助理教授以上教師五名及學生代表一名組成。並指定一人為召集人，委員任期一年，連聘得連任。

The Committee shall consist of five members. The Program Director and the academic advisor shall be ex officio members. Five full-time faculty members at the rank of Assistant Professor or above and one student representative shall be elected from among the Program's full-time faculty. One member shall be designated as convener. Members shall serve a term of one year and may be reappointed.

二、職責：

Duties：

(一) 修訂本學程之課程。

Revise the curriculum.

(二) 評估教學成效。

Evaluate teaching effectiveness.

(三) 分配研究生協助教學事宜。

Assign graduate students to assist with teaching.

(四) 統籌規劃學程專題演講事宜。

Coordinate and arrange seminar lectures.

(五) 負責課程審核、規畫及管理事宜。

Oversee curriculum review, planning, and management.

(六) 協議學程會議交議之相關事項。

Handle matters referred by the Program Meeting.

第三條 學程發展委員會

Article 3 Program Development Committee

一、本委員會設委員五人，學程主任為當然委員，其餘委員由助理教授以上專任教師推選之。並指定一人為召集人，委員任期一年，連選得連任。

The Committee shall comprise five members. The Program Director shall serve as an ex officio member. The remaining members shall be elected from among full-time faculty at the rank of Assistant Professor or above. One member shall be designated as convener. Members shall serve a term of one year and may be re-elected.

二、職責：

Duties：

(一) 擬定本學程學術發展方向及計畫。

Formulate the Program's academic development directions and plans.

(二) 擬定新聘教師之聘任原則。

Establish principles for faculty recruitment.

(三) 規劃各項招生考試相關事宜。

Plan matters related to admissions and entrance examinations.

(四) 規劃出版事宜。

Plan publications.

(五) 評議本學程學術研究成果。

Evaluate the Program's academic research achievements.

(六) 協議學程會議及學程主任交議之相關事項。

Handle matters referred by the Program Meeting and the Program Director.

第四條 招生試務委員會

Article 4 Admissions and Examination Committee

一、組織：本委員會由委員五人組成，學程主任為當然委員，其餘委員由助理教授以上專任教師推選之，任期一年，連選得連任。學程主任為召集人，若學程主任因故應迴避招生試務，則由委員互推一人為召集人。

Organization: The Committee shall consist of five members. The Program Director shall be an ex officio member; the remaining members shall be elected from among full-time faculty at the rank of Assistant Professor or above. Members shall serve a term of one year and may be re-elected. The Program Director shall act as convener. If the Program Director must recuse from admissions matters, the members shall elect a convener from among themselves.

二、職責：

Duties

(一) 擬定本學程各類入學管道之招生簡章細則如招生名額、考試方式、考試日期、檢定科目及標準、成績採計方式、考試項目及佔分比例等。

Draft detailed admissions guidelines for all enrollment channels of the Program, including admission quotas, examination formats and dates, tested subjects and scoring standards, methods of score calculation, examination items, and their respective weightings.

(二) 辦理各項招生考試相關事宜及碩、博士研究生論文口試事宜。

Handle matters related to admissions examinations and oral defenses for master's and doctoral theses.

(三) 協助國際學生招生事宜。

Assist in international student admissions.

(四) 訂定本學程招生策略、作業流程、監督招生工作之進行及改進事宜。

Formulate admissions strategies and operational procedures, and supervise and improve the admissions process.

(五) 設定學生入學後監測機制及評估學習成效。

Establish post-admission monitoring mechanisms and evaluate learning outcomes.

第五條 各委員會決議事項應於學程會議中提出報告並討論。

Article 5 Decisions made by each committee shall be reported to and discussed at the Committee Meeting.

第六條 本細則經學程會議通過後實施，修訂時亦同。

Article 6 These regulations shall take effect after approval by the Committee Meeting and submission for NCHU President's ratification; the same procedure shall apply to any amendments.